

Stark County Social Service Board

May 21st, 2012

This meeting of Stark County board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Russ Hoff, Pete Kuntz, Ken Zander, Jay Elkin, Duane Wolf, Jim Hope, and Sherry Adams.

Absent: None

Motion made by Jay Elkin and seconded by Duane Wolf to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

Schedules and Financial Statements: Discussion held; No major changes. Motion made by Ken Zander and seconded by Jay Elkin to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

Monthly Program/Service Statistics: Discussion held. No major changes. General Assistance applications were an all time high for April with 13.

New Board Member: Russ, Board Chairman, welcomed Sherry Adams onto the Social Service Board.

Agenda:

- 1.) Building Update: Tim Kelly and John Wilsec from KLJ Inc. explained the needs for our building space and where it could/would work. They gave possible projections for the next 5-10 years for Dickinson's growth. Social Services will be updating their Needs Assessment and KLJ was given the request to move forward on a building project outline.
- 2.) Oil Impact: 66 new clients associated with the oil were served in April 2012.
- 3.) Personnel: Alison Johnson will move into Linda McManus' position effective 6/1/2012. Kendra Palanuik was hired in the Foster Care unit effective 5/1/2012. Interviews have been held for both Eligibility and Clerical open positions. Follow-up interviews for Eligibility position will be held when the register is received. Discussion was held on salaries for starting position in Grade 6 and Grade 8 positions. Ken Zander made the motion to adjust salaries as needed to fill both positions, seconded by Pete Kuntz. Motion carried by unanimous ballot.
- 4.) Awards: The Stark County Social Service office received the Soaring Eagle Award for Food Stamps and also received an award For File Review at the Spring Showcase in March. The Board congratulated and thanked all the staff involved in receiving this award.

5.) West River Conference: Will be held June 14th & 15th in Medora. Board members were asked to attend part or all of the conference. SWACSSB meeting will be held on 6/14/2012 at 11:45AM.

6.) Out-of-State Travel: Two staff was sent to Sturgis, SD to pick-up children that Stark County was granted custody of.

Other Business: None

With no further business, Duane Wolf motioned to adjourn the meeting and seconded by Jay Elkin. Chairman, Russ Hoff declared the meeting adjourned at 8:20pm.

Chairman, Russ Hoff

Agency Director, Diane Mortenson